

# GPLT Play Selection Information Package

## SUBMIT OR DIRECT A PLAY

**We choose our season each year based upon play submissions from prospective directors or creative teams.** Our Play Selection Committee reviews these submissions late fall through winter and brings a recommended slate of shows to the Grande Prairie Live Theatre Board of Directors. The Board makes the final decision about the season according to the process and schedule detailed below.

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### Are you interested in submitting a play for consideration for Grande Prairie Live Theatre's 2018/2019 season?

**Wonderful! Here's what to do:**

1. Read through these guidelines.
2. Complete the Director or Creative Team Submission Form
3. Submit a copy of your proposed play(s) (GPLT will order and help pay for a copy of the script of your choosing if known in advance. Scripts can also be found through the Theatre Alberta website:
  - via email to the GPLT current Vice President at [www.vprezgmt.ab.ca](http://www.vprezgmt.ab.ca)
  - or drop off to GPLT, 10130 98 Ave, Grande Prairie

**Completed submission forms and scripts must be received no later than **JANUARY 31, 2018** to be considered by Play Selection Committee.**

**Please note that we are looking for full-length productions of 90 minutes or more. Our target cast size range is typically 2-40+, ie. a minimum of 2 roles up to a maximum total cast of 40+.** If your play falls outside any of these parameters, please address this in your comments.

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### 2018/2019 season:

Grande Prairie Live Theatre partners with the Grande Prairie Regional college every 2 years to produce a big stage musical. This following season we are looking for directors and show ideas! **If you would like to be considered to direct the big stage musical this season, please let us know of your interest by submitting either the director or play information forms.**

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### Brief outline of the 2018 Season Selection Process:

\*\* Please note submissions will be accepted any time of the year however, if submission is after January 31 it will be reviewed for the following season. \*\*

November 15 - January 31	Potential directors/creative teams submit play proposals and/or declare interest in directing. Play committee starts reviewing submissions.
February - March	Play Selection Committee discuss and rank submissions. Develops recommended slate of plays for 2018/2019 season.

Early April	Play Selection Committee presents report and recommendation to GPLT Board of Directors. Board finalizes and approves 2018 season ( <i>if no rights issues cause delay</i> )
April 15	Play Selection Committee notifies directors (confidentially) of decision
Early May	2018 Season is publicly announced

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### **Selection Criteria Guidelines:**

Thank you for your interest in submitting a play to direct for the Grande Prairie Live Theatre. The purpose of this document is to outline the application and selection process, as well as clarify our selection criteria.

The 2018/2019 Grande Prairie Live Theatre season will include 6 - 8 productions, ideally a mix of comedies, dramas, family shows, and musicals.

Grande Prairie Live Theatre strives to offer a balance of show genres, sizes, and casting requirements each year. Directors are encouraged to submit more than one play title for consideration to increase the chances that one of their selections might be considered for the season.

The following are among the factors that will be considered in evaluating submissions:

- Appeal of the play/musical to our audience
- The show's technical requirements and GPLT's ability to produce it
- The director's experience in theatre
- The creative teams "people skills"

You are invited to submit up to three plays for consideration. Remember to include with your Play Submittal Form:

1 copy of the script (pdf preferred)

Be prepared to submit:

1 copy of the libretto (if you are submitting a musical)

1 copy of a CD or USB file of the music (if you are submitting a musical)

**\*\*** If you do not have a script in mind but wish to direct a play, please fill out Part 1 of the form attached. GPLT and the Play Selection Committee will try their best to match you with a preselected script. **\*\***

The Play Selection Committee consists of the current Vice President and members who will remain anonymous throughout the process. Committee members will be chosen to represent a broad range of theatre experience, interests, and tastes. Anyone can be a member of the Committee including volunteers and board members. If there are not enough submissions to fill the season committee members will be allowed to submit their proposals. If a play is submitted by a member of the selection committee, it will be given the same consideration as other plays submitted, and will be judged purely on merit. However, committee members that do submit plays will be asked to recuse themselves from discussion regarding their submission.

The Play Selection Committee will make its decision regarding submissions based in part on the following criteria:

**Director's Experience in Theatre:** Like most community theatres, GPLT is funded primarily by ticket sales and sponsorships. Every play that GPLT produces is a financial risk. Thus, we must

take into consideration a potential director's previous production experience, such as directing, assistant directing, and stage-managing.

**Creative Team's People Skills:** GPLT is a 100% volunteer-operated organization. People volunteer to participate in our GPLT productions because they love theatre, and because it is fun. No matter how brilliant your vision, your ability to work with people will determine whether or not those volunteers return to GPLT in the future.

**Play Submission Packet:** The Play Submittal Form is your chance to "sell" your play to GPLT. The level of preparation, organization, and thought that goes into the assembly of your Play Submission Packet could also be seen as indicative of how you might run a production.

**Appeal of Play to Audience:** Given that the sustainability of GPLT depends almost entirely on ticket sales, the marketability of your play is crucial. If your play is not especially well known, or it is not written by a well known author, you might strengthen your submission by discussing what aspects of the play could be emphasized in publicity to "hook" an audience. **Original, unpublished and/or unproduced plays for consideration may require additional review by the committee.**

**Balance of Material and Roles:**

GPLT strives to offer a variety of comedies, dramas, family shows, and musicals during any given season. Furthermore, we try to balance the number of male and female roles.

Additionally, only those directors who have successfully completed the GPLT Director Mentorship program are eligible to direct Mainstage productions. For information about the Director Mentorship program, please contact the theatre. GPLT will look at previous applicable experience if coming from a different theatre community so don't feel intimidated to apply.

The GPLT Play Selection Committee will convene multiple times throughout the winter months to read and discuss the plays in consideration. If a committee member has not read a play, they will not be allowed to vote. If the Board rejects a Committee recommendation, the Committee will nominate an alternative for that slot. Ultimately, final decisions rest with the Board.

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## **Play Submittal Form:**

This form is split into two parts: Director Information and Play Information.

Only one copy of the Director Information section needs to be submitted per director; however, please complete the Play Information section for each play that you submit. You may attach additional pages as needed. Copies of this form can be obtained in the following ways:

- Downloaded from the link on our GPLT website: <http://www.gplt.ca>
- Emailing Grande Prairie Live Theatre: [box.office@gplt.ab.ca](mailto:box.office@gplt.ab.ca)
- Pick up hard copies from the GPLT box office: 10130 98 Ave, Grande Prairie

In addition to this form, you must submit a copy of the script. If you are submitting a musical, be prepared to include a copy of the libretto and/or one CD of the music.

All play submission materials are due by **January 31, 2018**. You will be notified about our final decision by **April 15, 2018**.

Materials may be dropped off in a sealed envelope at Grande Prairie Live Theatre, Attn: Vice President. Any questions regarding the selection process must be directed toward the current Vice President via email at [vicepresident@gplt.ca](mailto:vicepresident@gplt.ca). Any questions or concerns will be brought to the Committee's attention ASAP for discussion.

# Part 1: Director Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Daytime Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Evening Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-mail: \_\_\_\_\_

## **Theatre Experience (Attach resume, if applicable)**

Have you directed for Grande Prairie Live Theatre before? Yes\_\_\_\_ No\_\_\_\_

Please list productions that you have directed. Specify whether it was a production for the Grande Prairie Live Theatre. If for another theatre, give the theatre name, city and province. Be sure to indicate the production date for each play. (Example: "Romeo and Juliet", 1998 GPLT) Theatrical resume may be attached instead.

Please list your other experience working on other productions, and the theatre company. Include information about your role, the title of the play, production date, and director of the play. (Example: Stage Manager, "Romeo and Juliet", 1998 GPLT; Director – Jane Doe) Theatrical resume may be attached instead.

Do you have a creative team lined up for your show? If so, please list members and their roles.

Stage Manager:

Assistant Director (optional):

Costumes:

Props:

Light Design:

Light Tech:

Set Design:

Musical Director (if needed):

Choreographer (if needed):

Below are potential time frames for shows. These are broad strokes and are intended to aid in the planning process. Please indicate which timeslots you would prefer for your play and number them in your order of preference from 1-7. 1 being your first choice and 7 being your least desirable choice. If you would not be willing or available for a time slot, please mark it with a value of zero. **\*At least 3 must be chosen\***

<b>Possible Performances</b>	<b>Preferences (1 being first choice, 0 being not an option)</b>
September 20 – October 6, 2018	
October 25 – November 10, 2018	
November 29 – December 15, 2018	
January 25 – February 3, 2019 (family show)	
February 7 – 23, 2019 (Musical)	
March 7 – 30, 2019	
April 11 – 27, 2019	
May 23 – June 8, 2019 <b>**optional**</b>	



Do you have any marketing or advertising ideas for this show?

**Musicals (skip this section if not submitting a musical):**

If this is a musical, please list leads and vocal ranges required:

If this is a musical, please specify the type/size orchestra that will be needed or if pre-recorded music will be used:

**Technical Requirements Set:**

Describe the set for this play. (Photos may be attached.)



Are there any aspects of the set that may be especially challenging or expensive to construct?

**Costumes:**

Describe your ideas for costumes. Are there any special requirements for costumes?

**Props:**

Give an overview of the props needed for this production. Any special props that will need to be bought or constructed?

**Other Production Challenges:**

If there are any other production challenges that you foresee, please address them here.

Is there anything else that you would like us to consider when we are making our decision?

By signing below, you agree to the terms and conditions listed above.

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Name

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Signature

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Date